

Meeting Minutes
SEPTEMBER 14, 2016 3:30 P.M. – 5:30 P.M.
7201 CORPORATE CENTER DRIVE
HANOVER, MD 21076



MEMBERS PRESENT

Ronald R. Peterson (Vice Chair)
Vanessa Atterbeary
Gary Batey
Michelle A. Bell
Gary Bockrath
Veronica A. Cool
Chris Desauteis
Louis Dubin
James D. Fielder
Steve Groenke
Alvin Hathaway
Sandra Kurtinitis
Andrew B. Larson
Larry Letow
Dawn Lindsay
Fred D. Mason, Jr.
Kirkland "Kirk" Murray
Alexander Núñez
Michael J. Pantelides
Mike Posko
P.C. Price
Charles Ramos
Edward C. Rothstein, Col Ret
Lisa Rusyniak
Marty Schwartz
Gerald "Jerry" Shapiro
Michelle J. Wright

MEMBERS ABSENT

Francis "Hall" Chaney, III, (Chair)
Sam Abed
Carol Beatty
Timothy R. Campbell
Adrian Chapman
Katarina Ennerfelt
Christopher M. Ensey
Bernie Fowler
R. Michael Gill
Tony Hill
Frank Kelly
Charles Ketner
Allan Kittleman
Rona E. Kramer
Sam Malhotra
Brian Mattingly
Roya Mohadjer
Stephen R. Moyer
Stephen K. Neal
George W. Owings, III
Douglas J.J. Peters
Karen Salmon
Kelly M. Schulz
Karen Tomasello
Matt Turpin

GUESTS

Robert Agee
Shemel Bowden
Jobina Brown
Brandon Butler
Natalie Clements
Kevin Craft
Martha Danner
Kristi France
Rashein Gibbs
Willis Gunther
Jeanne-Marie Holly
Kenneth Jessup
Roslyn Jones
Michael Lord
Tarkese McDonald
Dan McDermott
Sara Muempfer
Marsha Netus
Phil Nichole
Tanisha Nixon
Denise Nooe
Erin Roth
Bret Schreiber
Patrice Sowah
Michael Toops
Fran Trout
Patricia Tyler

GWDB STAFF

Mike DiGiacomo
Valerie Edwards
Darla Henson
Cynthia Trout

INTRODUCTIONS AND WELCOME OPENING REMARKS

Ronald Peterson, Vice Chair, Governor's Workforce Development Board (GWDB), called the meeting to order at 3:40 p.m. by welcoming all members to the September 2016 Quarterly meeting. Mr. Peterson explained Chair Hall Chaney had an emergency and would not be present.

APPROVAL OF MINUTES

With a quorum present, a motion was made and seconded, to approve the minutes of the June 2016 GWIB Quarterly Board meeting.

GWDB UPDATES

Vice Chairman Peterson turned the floor over to Mike DiGiacomo, Executive Director. Mr. DiGiacomo introduced Cynthia "Cindy" Trout as the new Deputy Director for GWDB. Mr. DiGiacomo also introduced guest Michael Toops, Federal Project Officer, U.S. Department of Labor-Employment & Training Administration and Brandon Butler, Assistant Deputy Secretary, Department Workforce Development Adult Learning.

Senate Bill 94 became effective July 1, 2016 establishing the board name as the Governor's Workforce Development Board (GWDB).

Mr. DiGiacomo shared a four minute testimonial video clip in which several board members participated in producing that highlights the functions and objectives of the GWDB. The video is to be used for education and outreach. The clip can be found on the webpage - www.GWDB.maryland.gov.

POLICY PRESENTATION

Deputy Assistant Secretary of DWDAL, Brandon Butler delivered an overview of the WIOA - Memoranda of Understanding & Resource Sharing Agreement (MoU/RSA). Mr. Butler thanked the group for their participation in the process which was a true team effort. He shared the document was the result of a year long process involving the State Plan, Local Plans and the MoU/RSA. During a conference call on September 8, the Board had engaged in discussion regarding the Agreement document to identify specific concerns. Vice Chair Peterson entertained a motion to accept the Agreement as presented. Member Louis Dubin made the motion. Member Mike Posko seconded. Motion carried.

Deputy Assistant Secretary Butler shared details regarding next steps around the Local Plans for the 12 established regions of Maryland. Plans are due on September 30. GWDB Board Members were asked to participate in the review process that will occur from October 1 to November 16. The review will provide insight into what is happening at the local WIBs. A sign up sheet was passed around for members to indicate their region of interest. Vice Chairman Peterson inquired about suggested review guidelines. Mr. Butler indicated the guidelines supplied to the Local Regions to complete the plans will be included in the review emails to the Board. Timing will include an executive conference call by November 30 in anticipation of Board approval at the December 7 quarterly meeting to meet Federal statues.

ETHICS PRESENTATION

Michael Lord, Executive Director with Maryland State Ethics Commission discussed Maryland Public Ethics Law and how it pertains to the Board. The two main areas addressed were Conflicts of Interest and Financial Disclosure.

Conflicts of Interest includes:

- Employment / Financial Interest
- Participation in matters of employee or family specific interest
- Post-Employment Restrictions
- Prestige of Office for private gain
- Gifts
- Confidential information that is not public knowledge for private use

Financial Disclosure includes:

- Filing requirements – within 30 days, annually, and at termination
- Disclosure of Financial Interest
- Public Access

Further information and advice can be obtained from
State Ethics Commission

<http://ethics.maryland.gov>

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SUCCESS STORY

Board Member Marty Schwartz shared details about “Vehicles for Change”.

“Vehicles for Change” mission is to empower families with financial challenges to achieve economic and personal independence through car ownership and technical training. Mr. Schwartz documented through a power point presentation how the program works with an emphasis on the “full circle”.

Mr. Schwartz introduced Tarkese McDonald. Mr. McDonald shared with the group his struggles as a result of bad decisions. He noted the organization “Vehicles for Change” has impacted his life in a positive way. He is currently employed by EYRE as a Diesel Apprentice. Mr. McDonald implored the board to continue to work to change and remove barriers that prevent other folks like himself from achieving success.

The Board collectively thanked Mr. McDonald for sharing his inspirational story, then inquired and discussed what barriers they could influence.

GWDB TASK FORCE CHAIRS REPORT

The GWDB Workforce Taskforce Chairs provided a status report to the Board.

- **Changing Demographics** - Veronica Cool, Founder & Managing Director Cool & Associates, LLC
- **Cybersecurity** - Louis Myerberg Dubin, Managing Partner Redbrick LMD
- **Marketing & Branding** - Lisa Rusyniak, President & CEO Goodwill Industries of the Chesapeake, Inc.
- **Skilled Trades** – Mike Posko, CEO Habit for Humanity of Chesapeake on behalf of Katarina Ennerfelt, President/CEO ARCON Welding Equipment, LLC
- **Healthcare and Life Sciences** – Mike DiGiacomo on behalf of Carol Beatty
- **Advanced Manufacturing** – no report
- **Information Technology** – no report

ADJOURNMENT

Executive Director DiGiacomo thanked everyone for their participation.

He motioned to adjourn the meeting and the motion was passed.

Meeting adjourned at 5:30 p.m.

Next meeting December 7, 2016

Submitted by:

Cynthia Trout

Deputy Director